



## NJAMHAA Conference/Training Grievance Form

Event Name \_\_\_\_\_

Event Date: \_\_\_\_\_

**I am registering a complaint about:**

- Overall Event \_\_\_\_\_
- Promotional Materials \_\_\_\_\_
- Educational Materials \_\_\_\_\_
- Instructor(s) \_\_\_\_\_
- Course/Workshop Site \_\_\_\_\_
- Facility \_\_\_\_\_
- Technology Resources \_\_\_\_\_

Please describe the nature of your complaint and notify NJAMHAA within five (5) days of the closure of event, so that we can thoroughly investigate and respond accordingly. Please sign and date the form and either fax to 609-838-5489 or mail/UPS/FedEx to Attn: Event Coordinator, NJAMHAA, 3635 Quakerbridge Road, Suite 35, Mercerville, NJ 08619. If you have any questions regarding completion of this form, or to make inquiry about the process, please call 609-838-5488 x218.

A complete copy of NJAMHAA’s Continuing Education Grievance Policy can be downloaded from our website at [Grievance Policy](#)

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**Please print name**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**City, State, Zip**

\_\_\_\_\_  
**Organization Name**

\_\_\_\_\_  
**Phone Number**

\_\_\_\_\_  
**Email Address**